

Memorandum



TO: Distribution List

FROM: Bryan Tippie, Budget Director

DATE: September 17, 2007

Re: Minutes of the September 13, 2007 Finance Committee Meeting

Committee Members present: Mr. Ray Graham and Mr. William Downey

The Finance Committee met on September 13, 2007, at 10:00 a.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Tanya Wilcox presented the Treasurer's Report for the Committee's consideration.

County Attorney's Report: Jeanette Irby presented the County Attorney's Report for the Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2007

1. Sheriff's Office - \$7,325

- a. \$3,034 from a Federal Department of Motor Vehicle Grant was approved for appropriation to the Sheriff's Office for special Driving While Intoxicated enforcement.

FY 2008

- b. \$3,441 from insurance reimbursement was approved for appropriation to the Sheriff's Office to repair a wrecked vehicle.
- c. \$850 from the sale of a seized vehicle was approved for appropriation to the Sheriff's Office.

2. Fire and Emergency Services- \$517,395

\$517,395 from a Federal FY 2006 Assistance to Firefighters Grant was approved for appropriation to F&ES for the purchase of a Mobile Fire Trainer Trailer. \$413,916 is the Federal share and \$103,479 is the local share of the grant. The local share will be supported by Fire & Rescue Association contingency funds.

Transfers:

Finance - \$142,494

\$142,494 from completed Capital Improvement Projects was approved for transfer to the County Capital Construction Reserve for future use.

Regular Agenda

Supplemental Appropriations:

FY 2008

1. Sheriff's Office - \$93,991

\$93,991 in additional Courtroom Security Revenue was approved for appropriation to the Sheriff's Office for the conversion of three (3) part time temporary positions to full time permanent positions for court security purposes. Full cost of the initiative is \$160,569. See Transfers FY 2008 Item 1 for additional funding for this item.

2. Social Services - \$100,000

\$100,000 from Federal Funds was approved for appropriation to Social Services for a Document Imaging Program.

3. General Services - \$155,717

\$155,717 from the Capital Fund was approved for appropriation to the General Services Department Major Systems Replacement, account for Warren Green roof and porch repair/replacement.

Transfers:

FY 2008

1. Sheriff's Office - \$66,578

\$10,307 from Contingency Reserve and \$56,271 from Sheriff's Office budget was approved for transfer to the Sheriff's Office full time salary line to support the conversion of three (3) part time temporary positions to full time permanent positions for court security purposes.

2. Disability Services Board (DSB) - \$5,000

\$5,000 from the General Fund was approved for transfer to the DSB to support increased operational needs.

Comments:

1. Finance: Bryan Tippie for Vivian McGettigan, Director of Finance

Health Insurance (Draft) – Health insurance costs for August decreased 9.2% over the same period in the prior year. Employees are to be commended for their effort in limiting the growth of health care costs.

2. Budget: Bryan Tippie, Budget Director

Revenue Report – The projected revenue short fall for FY 2007 was revised by the Revenue Committee to approximately \$2.5 million. It was also reported that the growth in Sales tax revenue was lower than anticipated and is projected to have a limited increase for FY 2008. Staff was instructed to brief the Board of Supervisors' in an October BOS Work Session on the revenue outlook. The State is currently projecting a 5% cut in funding to localities.

**The next Finance Committee Meeting will be
October 11, 2007 at 10:00 a.m.**